Selling your business with us

Thank you for using **Central Coast Business Brokers** to assist in the sale of your business. To enable us to begin a professional presentation of your business, we ask that you supply the following as soon as possible.

1 FINANCIAL STATEMENTS

- The last 3 years' Profit & Loss Statements prepared by your accountant, showing actual operating expenses and overheads, and the income taken by the owner/s. Please include the balance sheet for the last financial year-end.
- Depreciation schedule at the last financial year-end, and a complete list of equipment, fixtures and fittings included in the sale, with values.
- BAS statements as lodged with the ATO.

2 COPY OF BUSINESS TRADING NAME

3 VEHICLE REGISTRATIONS

Copies of registrations for any vehicles included in the sale.

4 PROMOTIONAL MATERIAL

Anything on your business or the local area.

5 LEASING INFORMATION

Copies of the lease for the business premises, and of any equipment on lease or commercial hire purchase.

6 LICENCES & PERMITS

Copies of any licences or permits required to operate your business.

7 DETAILS OF YOUR SOLICITOR

If you do not have a solicitor or require legal advice, we can confidently recommend a legal representative.

This information is required to enable us to present your business effectively to prospective purchasers. It will be treated as confidential and released to potential purchasers at our discretion, only after we have received a signed confidentiality agreement.

The more information we have at listing, the easier the sale — and the better the sale price.

Send documents to john@ccbb.com.au or call John on 0408 433 739.

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